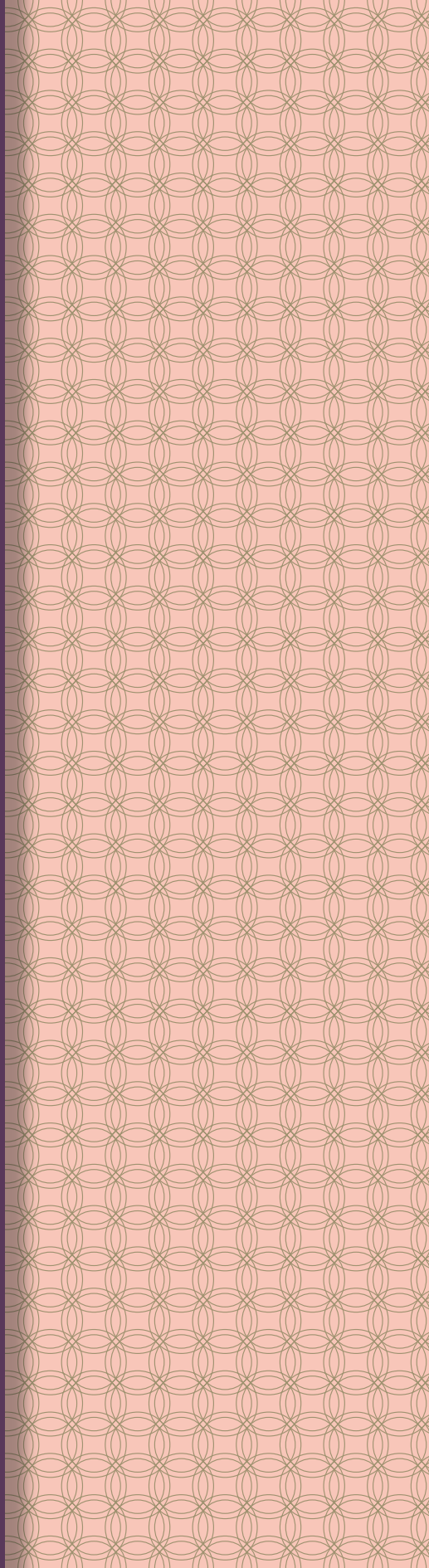




WEDDINGS

AT CLAYTON HOTEL GALWAY





At Clayton Hotel Galway we believe your wedding day should be designed with the same care and attention that goes into the beautiful bridal dress or tailored groom's suit. Customised specifically to your personality and wishes.

We would be delighted to discuss your requirements in more detail. Please contact our wedding co-ordinators to arrange an appointment.

E dfoott@claytonhotels.com

T +353 91 721 900

WHERE
EVERY
MOMENT
MATTERS



A SPECIAL
WELCOME

TO A
UNIQUE VENUE

Your day is in safe hands
at Clayton Hotel Galway

We are delighted that you are considering the multi-award winning Clayton Hotel Galway for your upcoming wedding. We would be privileged to host your big day and we are always on hand to answer any questions you may have. Our job is to make everything easier for you. Using our extensive experience, our team will guide you through the planning of this special day.

We look forward to welcoming you both and all of your guests to our spectacular wedding venue. You will be dazzled by our professional, friendly service and attention to detail as your family and friends enjoy the ambiance of our comfortable surroundings. Designed to impress our hotel is chic and fashionable. Our impressive foyer is the ideal backdrop for both your arrival reception as well as those all-important wedding photos. Featuring marble floors, panoramic windows, wind chime chandeliers, a grand piano and a sweeping staircase that leads up to our beautiful, spacious, first floor ballroom.

The 4-star Clayton Hotel Galway is located just minutes from the historical Galway city

WEDDING CAPACITY

Here at Clayton Hotel Galway, we truly understand just how important your wedding day is to you and your family. With an expert management team and superb facilities catering for up to 450 guests, we offer the attention to detail and personal touch which will ensure you have a day to remember. We only host 1 wedding per day so you will have our undivided attention. Our dedicated award-winning wedding team will help you with all of your questions and queries down to the smallest detail.

CIVIL CEREMONIES

Clayton Hotel Galway is the place to say 'I Do'. Whether you chose a humanist, spiritualist or civil ceremony for your wedding vows, we have the perfect setting for you. Having your ceremony at the hotel in one of our elegant, private rooms allows you to enjoy all your celebrations under one roof!



PRE & POST WEDDING CELEBRATIONS

Why not consider a rehearsal dinner with your closest family and friends in Tribes Restaurant the day before your wedding and choose from a menu that is both appetising and stylish. Following your big day, continue the celebrations with a contemporary bistro menu in our comfortable and stylish Enclosure Bar. Alternatively, why not consider a post wedding buffet or barbecue. Your dedicated Wedding Co-Ordinator will show you our exclusive pre and post wedding celebration menus.

BRIDAL SUITE & ACCOMMODATION

As our newlyweds we invite you to stay, with our compliments, in the magnificent top floor Presidential Suite with its own private terrace overlooking Ballybrit Racecourse. This luxurious space features panoramic floor to ceiling windows, a spacious and elegant living area plus a lavish marble bathroom.

Your guests will enjoy luxury accommodation at a special wedding rate in one of our 195 superbly appointed bedrooms with pillow topped mattresses and rainforest showers. Guests can also avail of complimentary Wi-Fi, complimentary parking and full use of our leisure facilities.

ALWAYS HERE TO HELP

Our experienced in-house Wedding Coordinator is there to help you plan your wedding and will be delighted to discuss your requirements and show you our facilities. Their guidance and expertise will ensure that you enjoy your special day every step of the way, with your arrangements carried out with the individual attention and personal service that Clayton Hotel Galway is renowned for.



OUR PACKAGES

=

All You Need Is Love	8
Everything Your Heart Desires	9
Craic & Ceol	10
Full Menu Selector	13
Full Menu Selector (continued)	14

EVERYTHING ELSE

=

Civil Ceremonies	16
Services & Suppliers	17
Reviews	18
Wedding Checklist	20

ALL YOU NEED IS LOVE

€56
PER GUEST

min 150 adult guests,
10% off for Sunday –
Thursday weddings
(T&Cs apply)

Our All You Need is Love package includes a host of complimentary extras listed below as well as a 4 course banquet with a choice of 1 starter, 1 soup and a choice of 2 main courses and 1 dessert followed by tea & coffee.

Please note that items marked with a * or a ** are not included but are available for an additional supplement. Additional choices in any course will also incur a supplement.

ARRIVAL RECEPTION

- Dedicated team of wedding professionals to help you plan - Wedding Planner Debbie Foott & team are here to ensure you have a truly beautiful day
- Red carpet champagne reception on arrival for the bride & groom & bridal party
- Afternoon tea on arrival for all your guests - tea, coffee, biscuits & homemade cookies, fruit punch or mulled wine with a tantalizing selection of cold canapé platters & miniature scones with cream & jam
- House pianist during arrival reception

MAIN MEAL

- 4 course menu (One starter, soup, choice of two mains, one dessert/assiette of desserts, tea & coffee)
- Wedding banquet in our fashionable, spacious first floor ballroom with colour co-ordinated ceiling lighting to enhance the atmosphere
- Choose from our wedding selector menu to create your wedding menu with the help of our Head Chef

- Pre-wedding tasting prior to your wedding
- Contemporary candelabras with fresh floral table arrangements for each table to add to the setting
- Crisp white chair covers & coloured sash to match your colour scheme
- Complimentary fairy light backdrop
- Special wedding wine list to choose from - package includes 1 glass of wine & 1 top up per person
- Personalised menu & table plan
- Complimentary cake stand & knife available

EVENING RECEPTION

- Background music, microphone & PA system for speeches & toasts
- Audio-visual equipment for a trip down memory lane
- Evening buffet with tea & coffee - a selection of freshly made sandwiches and cocktail sausages
- Bar extension in the function room, late residents bar after

EXTRA PERKS

- 2 nights' accommodation for the bride & groom to include our luxury Presidential Suite on your wedding night
- Champagne breakfast in your Bridal Suite
- 2 additional Executive bedrooms on your wedding night
- Special accommodation rates for wedding guests

- Ample complimentary car parking
- First anniversary dinner in our Tribes Restaurant

SAMPLE WEDDING MENU

Chicken and Mushroom
Vol Au Vent



Roasted Red Pepper and
Plum Tomato Soup



Supreme of Chicken,
wrapped in Parma Ham,
Savoury Stuffing, Mushroom
and Tarragon Sauce

OR

Herb and Almond Crusted
Fillet of Cod, Kaffir Lime and
Vanilla Cream Sauce



Clayton Assiette of Desserts
(Tarte Aux Pommes,
Toblerone Cheesecake,
Chocolate Brownie)



Tea or Coffee



EVERYTHING YOUR HEART DESIRES

€66
PER GUEST

min 150 adult guests,
10% off for Sunday –
Thursday weddings
(T&Cs apply)

Our Everything Your Heart Desires Package includes a host of complimentary extras listed below as well as a 4-course banquet with a choice of 2 starters, 1 soup and a choice of 2 main courses and 1 dessert followed by tea and coffee. Additional choices in any course will also incur a supplement.

ARRIVAL RECEPTION

- Dedicated team of wedding professionals to help you plan - Wedding Planner Debbie Foott & team are here to ensure you have a truly beautiful day
- Red carpet champagne arrival reception for the bridal party
- Afternoon tea on arrival for all your guests - tea, coffee, biscuits & homemade cookies, prosecco & homemade lemonade with a tantalizing selection of hot & cold canapé platters & miniature scones with cream & jam
- Guests can enjoy treats from our complimentary candy cart
- House pianist during arrival reception

MAIN MEAL

- 4 course menu (Choice of two starters, soup, choice of two mains, one dessert/assiette of desserts, tea & coffee)
- Wedding banquet in our fashionable, spacious first floor ballroom with colour coordinated ceiling lighting
- Choose from our wedding selector menu to create your wedding menu with the help of our Head Chef
- Pre-wedding menu tasting prior to your wedding

- Contemporary candelabras with fresh floral arrangements for each table to add to the setting
- Crisp white chair covers & coloured sash to match your colour scheme
- Special wedding wine list to choose from - package includes half a bottle of wine per person
- Fairy light backdrop, personalised menus & table plan
- Complimentary cake stand & knife available

EVENING RECEPTION

- Background music & microphone & PA system for speeches and toasts
- Audio-visual equipment for a trip down memory lane
- Evening buffet with tea & coffee - chicken goujons & spring rolls served with dips, cocktail sausages & a selection of freshly prepared sandwiches
- Bar extension in the function room, late residents bar after

EXTRA PERKS

- 2 nights' accommodation for the bride & groom to include our luxury Presidential Suite on your wedding night
- Champagne breakfast in your Bridal Suite
- 4 additional bedrooms complimentary on your wedding night to include 2 Executive bedrooms
- Post wedding party with finger food for 25 guests
- Special accommodation rates for wedding guests

- Ample complimentary car parking
- First anniversary dinner in our Tribes Restaurant

SAMPLE WEDDING MENU

Duo of Smoked Salmon
and Boston Prawns
served with Marie Rose
Sauce and Local Fresh
Leaves

OR

Goats Cheese and Red
Onion Marmalade Tartlet,
Ballymaloe Tomato Relish
and Balsamic Glaze



Butternut Squash, Sweet
Potato and Parsnip Soup



Traditional Turkey and
Oven Baked Ham, Sage
and Onion Stuffing, Served
with Cranberry Gravy

OR

Baked Fillet of Salmon,
Lemon and Saffron Beurre
Blanc



Raspberry and White
Chocolate Cheesecake,
Served with Ice Cream



Tea or Coffee



Our Craic agus Ceol Wedding Package includes a host of complimentary extras listed below as well as a 5 course banquet with a choice of 2 starters, 1 soup, a choice of 2 main courses and 1 dessert followed by tea/coffee and petit fours or after dinner mints.

ARRIVAL RECEPTION

- Dedicated team of wedding professionals to help you plan your dream wedding with perfection. Our wedding planner Debbie Foott and expert team are here to ensure you have a truly beautiful day
- Red carpet champagne arrival reception for your bridal party
- Our Craic agus Ceol Arrival Reception - tea, coffee, biscuits & homemade cookies with a tantalising selection of hot canapé platters, Irish smoked salmon on homemade brown bread, freshly made sandwiches, wraps & miniature scones with cream & jam
- Get the party started with our house Traditional Irish Band for your arrival drinks reception
- Prosecco enhanced with strawberries, house cocktail and beer bottles on arrival, beer bottles will be served from our quirky Clayton wheelbarrow
- Guests can enjoy treats from our complimentary candy cart

MAIN MEAL

- Wedding banquet in our fashionable, spacious first floor ballroom with colour coordinated ceiling lighting
- Choose from our wedding selector menu to create your wedding menu with the help of our Head Chef. Pre - wedding menu tasting prior to your wedding. We will translate your chosen wedding menu into Irish on the wedding day
- Enjoy a glass of prosecco for all your guests to toast the happy couple
- Contemporary candelabras with fresh floral arrangements for each table to add to the setting
- Crisp white chair covers & coloured sash to match your colour scheme
- Special wedding wine list to choose from - package includes half a bottle of wine per person
- Fairy light backdrop, personalised menus & table plan
- Complimentary cake stand & knife available

EVENING RECEPTION

- Background music & microphone & PA system for speeches and toasts
- Audio-visual equipment for a trip down memory lane
- Evening buffet with tea & coffee - chicken goujons, cocktail sausages & chips served with dips & a selection of freshly prepared sandwiches
- Bar extension in the function room, late residents bar after
- Enjoy Tayto sandwiches at 2am in our resident's bar

EXTRA PERKS

- 2 nights' accommodation for the bride & groom to include our luxury Presidential Suite on your wedding night
- Champagne breakfast in your Bridal Suite
- 6 additional bedrooms complimentary on your wedding night to include 4 Executive bedrooms
- Enjoy a post wedding party with a traditional BBQ for 25 guests
- First anniversary dinner in our Tribes Restaurant
- Overnight stay on your first anniversary
- Ample complimentary car parking

SAMPLE WEDDING MENU

Bruschetta of Balsamic Red Onion,
Chopped Tomato with Basil Pesto and Bandon Vale Mozzarella

OR

Clayton Caesar Salad,
Cos Lettuce, Bacon Lardons,
Garlic Crouton, Parmesan,
Creamy Caesar Dressing,
Turf Smoked Chicken

Clayton Seafood Chowder

Roast Sirloin of Irish Angus Beef Served with Traditional Accompaniments & Yorkshire Pudding, Red Wine and Thyme Reduction

OR

Grilled Fillets of Seabass,
Cooked with Skin On,
Orange and Star Anise
Beurre Blanc

Clayton Assiette of Desserts
(Red Velvet, Pavlova,
Chocolate Indulgence)

Tea or Coffee





WEDDING MENU SELECTOR

Menu may change seasonally, contact our wedding team for current menus

Please choose from the following options for your wedding menu

STARTER

- Chicken and Mushroom Vol Au Vent
- Chicken and Smoked Ham Hock Vol Au Vent
- Galway Bay Seafood Vol Au Vent *
- Duo of Smoked Salmon and Boston Prawns served with Marie Rose Sauce and Local Fresh Leaves **
- Bruschetta of Balsamic Red Onion, Chopped Tomato with Basil Pesto and Bandon Vale Mozzarella
- Chilled Honeydew Fan of Melon, Seasonal Fruits and Mint Syrup
- Clayton Caesar Salad, Cos Lettuce, Bacon Lardons, Garlic Crouton, Parmesan, Creamy Caesar Dressing (Add Turf Smoked Chicken or Grilled Lemon and Thyme Chicken)
- Goats Cheese and Red Onion Marmalade Tartlet, Ballymaloe Tomato Relish and Balsamic Glaze *

SOUP

- Seasonal Garden Vegetable Soup
- Roast Carrot, Parsnip and Thyme Soup
- Potato, Leek and Parmesan Soup
- Butternut Squash, Sweet Potato and Parsnip Soup
- Roasted Red Pepper and Plum Tomato Soup
- Carrot, Coriander and Coconut Soup
- Vegetable Consommé with Pearl Barley
- Wild Forest Mushroom Soup

(continued →)

CELEBRATORY MOMENTS

WEDDING MENU SELECTOR

(CONTINUED)

MAINS

- Traditional Turkey and Oven Baked Ham, Sage and Onion Stuffing, Served with Cranberry Gravy
- Roast Sirloin of Irish Angus Beef Served with Traditional Accompaniments & Yorkshire Pudding, Red Wine and Thyme Reduction *
- Supreme of Chicken, Wrapped in Parma Ham, Savoury Stuffing, Mushroom and Tarragon Sauce
- Traditional Bacon and Savoy Cabbage, Creamy Mash, Parsley Sauce
- Baked Fillet of Salmon, Lemon and Saffron Beurre Blanc *
- Grilled Fillet of Silver Hake, Lemongrass and Leek Cream Sauce Herb and Almond Crusted Fillet of Cod, Kaffir Lime and Vanilla Cream Sauce
- Grilled Fillets of Seabass, Cooked with Skin On, Orange and Star Anise Beurre Blanc *

VEGETARIAN MAINS

- Wild Forest Mushroom Risotto Dressed with Rocket Leaves, Parmesan Shavings Goats Cheese
- Penne Pasta, Ardsallagh Goats Cheese, Cajun Cherry Tomato Cream Sauce, Basil Pesto
- Thai Vegetable Red Curry, Red Chilli, Lemongrass and Coconut Cream, Fresh Coriander, Served with Basmati Rice and Poppadom
- Stir Fry of Mixed Seasonal Vegetables, Chilli and Soy Glaze, Served with Savoury Rice or Coriander Noodles
- Spinach and Ricotta Tortellini, Parmesan and Garlic Cream

ACCOMPANIMENTS

Please choose either a mixed vegetable selection or two individual vegetable dishes, plus two potato dishes of your choice

- Traditional Creamy Mash
- Selection of Steamed Market Vegetables
- Garlic Gratin Potatoes
- Carrot and Parsnip Purée
- Honey Roasted Chunky Vegetables
- Braised Red Cabbage
- Roast Potatoes
- Cauliflower in Mornay Sauce
- Baby Boiled Potatoes
- Buttered Baton Carrots
- Croquet Potatoes
- Broccoli with Almonds
- Aromatic Rice
- Mixed Green Leaf Salad

DESSERTS

All the below desserts are available in full size portions or can be served as an assiette (choice of 3) Dessert will be served with a choice of cream or ice cream

- Tarte Aux Pommes
- Chocolate Indulgence
- Baileys Cheesecake
- Lemon Cheesecake
- Raspberry and White Chocolate Cheesecake
- Toblerone Cheesecake
- Red Velvet
- Chocolate Brownie
- Profiteroles, Chocolate Sauce
- Pavlova

MENU ADD ONS

- Upgrade your canapés to deluxe selection - **€1.50pp**
- Sorbet - **€ 2.50pp**
- Champagne Sorbet
- Green Apple Sorbet
- Forest Berry Sorbet
- Petit Fours - **€1.50pp**
- Late Night Bite Add Ons
- Fish Fingers & Chips in Paper Cups - **€4.50pp**
- Bacon Baps - **€2.50pp**
- Mini Burgers - **€2.50pp**
- Tayto Sandwiches - **€2.50pp**

CHILDREN

We take great care of our younger guests ensuring that they are not forgotten about on your special day.

Children's menu is available

DRINKS RECEPTION

On arrival your guests will be served complimentary fruit punch or mulled wine, tea and coffee, biscuits, homemade cookies and a selection of canapés. you may in addition wish to offer any of the following:

Cocktails from **€7.50pp**

Hot whiskey or brandy from **€6.50pp**

Pimm's from **€6.50pp**

Baileys liqueur from **€5.50pp**

Sparkling wine from **€36.00 per bottle**

Champagne from **€90.00 per bottle**

Toast drink of choice from **€6.50pp**



CIVIL CEREMONIES

Modern and contemporary in style, Clayton Hotel Galway is the perfect wedding venue to host your civil ceremony in Galway or civil partnership. We can offer an intimate suite for smaller ceremonies, or our ballroom for larger scale celebrations.

We are delighted to be an approved venue to host Civil Ceremony or Civil Partnership ceremonies. Whether it is an intimate gathering of 10 or an elaborate affair of 450, we have something to suit all types of ceremonies. It doesn't end at the ceremony, keep all of your guests together in one place and continue to party the night away in our versatile ballroom.

Clayton Hotel Galway has become an increasingly popular venue for Civil Ceremonies and Civil Partnerships in the west of Ireland due to our beautiful facilities here at the hotel. With a number of suites and rooms available to choose from, the hotel is the perfect venue for your wedding celebration.

For more information on civil ceremonies please contact;

Civil Registration Office,
Galway HSE West,
25 Newcastle Road,
Galway

(091) 546 277

Spiritual Union of Ireland,
www.spiritualceremonies.ie

Humanist Celebrants,
www.humanism.ie



SERVICES & SUPPLIERS

CAKES

- Simply Divine Cakes
Niall on **085 781 2382**
- Lilies & Pearls
Ann Marie on **091 630 931**
- Sandra's Cake House
Sandra on **086 391 8001**
- Woodlawn Bakes
Maria on **087 455 0051**
- Couture Cakes
Anne on **087 931 7233**
- Carol's Cakes
Carol on **087 641 7135**

CAR HIRE

- Wedding Cars Galway
Paul on **086 819 4066**
- Tom Brett Vintage Cars
Tom **087 255 6072**
- Galway Wedding Cars
Alan on **087 978 9796**
- Blue Ribbon
Padraig on **087 831 5300**

FLOWERS

- Abbey Florists Claregalway
Amanda on **091 739 090**
- Flower Haven Oranmore
Gerry on **091 790 304**

DÉCOR, POSTBOX & EXTRAS

- Fiona Newell Events
Fiona on **085 772 8954**
- I Do Candle Lighting
Clare on **087 687 4209**
- Perfect Details
Kate on **086 822 0300**
- Max Chair Covers and Ribbons
Max on **086 896 1877**
- Dress Maker & Alterations
Mary Forde on **087 687 7842**

PHOTOBOOTH

- Fiona Newell Events
Fiona on **085 772 8954**
- Mirror Me Selfie Mirror
Paddy on **087 638 5773**

PHOTOGRAPHY & VIDEOGRAPHY

- John McMahon Photography
John on **087 249 6571**
- Michael Dillon Photography
Michael on **086 820 6171**
- Paul Duane Photography
Paul on **086 805 9014**
- Deirdre Langan Photography
Deirdre on **086 386 1764**
- Elizabeth Toher Photography
Elizabeth on **087 906 7045**
- Marriage Multimedia
Adrian on **087 980 5539**
- Sean Lydon Photography
Sean on **087 248 3583**
- Avalon Video
John on **087 688 6720**
- ER Films
Eugene on jrozvideo@gmail.com

MUSIC & BANDS

- Sean Slattery & the Connections
Sean on **087 616 0201**
- Oddity
Corina on **085 703 1848**
- Dakota
Micheál on **087 644 1141**
- Who Knows
Dave on **087 391 2614**
- The Bentley Boys
Darragh on **091 442 350**
- Vinnie Mongan and Restless
Vinnie on **087 826 6307**
- Raindance
Ollie on **086 821 1331**
- Tightrope
Jimmy on **087 222 2890**

- The Gamblers
Billy on **087 417 1477**
- Kif
James on **086 106 1381**
- Pyramid
Turlough on **086 342 5831**
- Weightless Astronauts
John on **087 226 6237**
- Elastic Band
Glen on **086 306 8871**
- Wavelength **087 411 3252**
- The Cosmonauts
Nicola on **086 813 2828**

ENTERTAINMENT

- Love Shack Dolls/
Singing Waiters & Waitresses
Corina on **085 703 1848**
- Mystic Force
Mark on **087 132 1656**
- Comedian Frank Forde
087 687 2169
- Duo Vocis Tenors
Sean Costello & Frank Naughton
086 818 1160
- John Haugh **087 263 4443**
- Paddy Jordan **086 233 6367**

DISCO

- DJ Derek Flaherty
087 791 4936
- Aidan Connaughton
Aidan on **087 652 9502**
- DJ Tommy Elliot
Tommy on **086 196 0938**
- Midlands DJ & Sax
Trevor on **086 876 3997**
- Igo Disco
Paddy Healy on **087 638 5773**
- DJ Mitch
Brian on **087 445 565**
- DJ Jason Shaughnessy
087 915 9568

REVIEWS

EMER & TJ

"We can, without any hesitation, say that it is the perfect wedding venue. The venue itself is beautiful, and it was just the perfect location for us and our guests. We have to say a special thank you to their fantastic wedding co-ordinator Debbie.

From our first meeting, Debbie made us feel completely at ease. She is the ultimate professional and gave us fantastic advice and guidance with the whole planning process. She did a fantastic job at organising everything for our reception and was always available via email or phone if and when we needed anything. She thought of everything, and was a dream to work with, all the other staff were absolutely amazing as well.

Every member of the team at the hotel was so helpful and friendly. Our day ran so smoothly and there was an incredible atmosphere from the moment we arrived. The food was absolutely delicious and the service was impeccable. If you're considering The Clayton Hotel Galway for your wedding, BOOK IT!!"



AVRIL & SHANE

"From the very beginning, we received wonderful service from the Clayton, with Debbie (our wedding co-ordinator) being extremely welcoming, flexible and supportive. Debbie was amazing and made us feel at ease when we first met. She is very genuine and clearly loves what she does. She was on hand to take calls, reply to our emails and meet with us whenever we needed. She and the team created a wedding experience which felt luxurious but relaxed, which was exactly what we were hoping for!

There were surprising extra touches on the day and we received a beautiful red-carpet welcome on arrival, and the drinks reception was very enjoyable. The reception room was beautifully decorated, and we were extremely happy with the quality of the food and the very attentive service from the team. All of the guests who stayed overnight commented on the elegant and spacious rooms and the accommodating and welcoming staff that checked them in.

We also had our day two celebration in the Clayton and we really cannot thank the bar staff enough for their exceptional service and friendly banter. A huge thank you to all the wonderful staff at the Clayton for creating such a wonderful day for us and our guests. We would highly recommend the Clayton for any future brides and grooms!"

LOUISA & DAMIEN

"I just wanted to say the biggest thank you to Debbie and her team for the best day ever!! From start to finish you guys were all amazing and Debbie in particular was there to answer any questions and provide recommendations from day one right through to the wedding day when she printed a last minute thing for me for the speeches!

The food was outstanding and our guests are still commenting on how lovely each course was, we really were well fed. The same goes for the food on day 2, the BBQ was delicious and everyone enjoyed it so much!

The hotel itself looked stunning and all the little details made the day so special, our favourite bits being the personalised sign on the flower wall. Every single member of staff on the day/night were brilliant. Last but not least, the rooms are top class and we felt like celebrities staying in the penthouse suite! Wow wow wow!!! We did not want to leave thank you from the bottom of our hearts! I wish we could do it all over again. Anyone looking for a venue to get married in Galway, the Clayton Hotel is the one!"



WEDDING CHECKLIST

GETTING STARTED

- Tell relatives and friends you're engaged
- Open a wedding bank account
- Select brides maids, best man and ushers
- Compose a guest list

12 - 6 MONTHS BEFORE THE BIG DAY

- Visit the priest or minister and set the date
- Book your reception venue. Contact our wedding coordinator for available dates
- Determine a budget
- Book your DJ and musician for the reception
- Choose professional photographer/ videographer and wedding cars
- Order your stationery
- Shop for wedding gown: Several fittings will be required
- Obtain floral & music estimates; book services if possible
- Pick a honeymoon destination – don't forget to book the time off from work
- Order dresses for bridesmaids
- Organise wedding insurance

5 MONTHS BEFORE THE BIG DAY

- Confirm arrangements with your priest and discuss the service, readings and music with him/her if you are having a religious ceremony
- Finalise guest lists
- Choose and purchase your wedding rings
- Choose florist
- Groom to organise suits for himself and best man
- Make honeymoon reservations
- Order your wedding cake
- Confirm delivery of bridal gown
- Reserve accommodation for guests who need it – ask our wedding co-ordinator about special rates for your guests
- Go over details of reception with wedding co-ordinator

2 MONTHS BEFORE THE BIG DAY

- Inform priest of all the details of your ceremony
- Fine tune guest list and send out invitations, including gift list info
- Finalise honeymoon plans, check passports are up to date and book travel insurance
- Organise vaccinations and visas
- Discuss hair and make up with your hairdresser/ make-up artist
- Buy a guest book
- Select wedding party gifts
- Final gown fitting

1 MONTH BEFORE THE BIG DAY

- Chase all unanswered invitations and draw up a final list of who'll be attending your wedding
- Confirm final numbers with our wedding co-ordinator and work out a seating plan
- Book your final hair appointment
- If you're changing your surname or address, notify your bank, doctor and so on
- Organise stag and hen parties (for at least a week before the day!) – this is a groomsman/bridemaids job
- Remind your father, fiancé and best man to write their speeches
- Confirm music arrangements & check selections
- Apply for marriage licence

1 WEEK BEFORE THE BIG DAY

- Remind rehearsal dinner guests of time/location
- Confirm photographer, flowers, cars, musicians and DJ
- Reconfirm final numbers with our wedding co-ordinator
- Schedule rehearsal for 1 - 2 days prior to wedding
- Go over final details of ceremony & reception with all parties involved
- Assign small jobs to family/friends. (pick up guest book, cameras etc.)
- Wear-in your wedding shoes at home

1 DAY BEFORE THE BIG DAY

- Relax!
- Have manicure & pedicure done and any other pampering treatments
- Have honeymoon luggage sent to Clayton Hotel Galway
- Relax and have an early night

WEDDING DAY

- Eat!
- Hair & make-up
- Check wedding dress (pressing/steaming)
- Have family member check ceremony/ reception for left behind items
- Breathe! Enjoy your day

NOTES

.....

.....

.....

.....

.....

.....

.....

.....



WEDDINGS

AT CLAYTON HOTEL GALWAY

FOR ENQUIRIES



W claytonhotelgalway.ie ♥ E weddings.galway@claytonhotels.com ♥ T +353 91 721 900